



भाकृअनुप – कृषि तकनीकी अनुप्रयोग ससंथान (अटारी)
ICAR-Agricultural Technology Application Research Institute (ATARI, Zone-X)
An ISO 9001:2015 Certified Institute
क्रीडा पररसर/CRIDA Campus, सतंोनिगर/Santoshnagar, हैदराबाद/Hyderabad - 500 059
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F.No.ICAR-ATARI/2-1(5)/2019-20

Date: 17.01.2025

Walk – in- Interview for the recruitment of temporary positions

Applications are invited for the recruitment of temporary positions listed below from eligible candidates through Walk-in Interview on 4th February, 2025 at 11.00 a.m at ICAR- Agricultural Technology Application Research Institute (ATARI), Hyderabad.

1. Young Professional II (Temporary on contractual basis) (1 position)

- Name of the Project : ICAR-ATARI-Main - Audit & Accounts Section
- Place of posting : ICAR-Agricultural Technology Application Research Institute (ATARI), CRIDA Campus, Santosh Nagar, Hyderabad-500059
- Nature of duties : Processing of AUCs, preparation of draft release proposals of the MAIN KVK Account, Checking and validation of release bills, Entries of bills and relevant information in the various registers, Preparation of controlling sheets etc., and Assisting AFAO in routine works in Audit and Accounts Section.
- Qualifications : Essential: B.Com/BBA/BBS(With minimum 60% Marks) from recognized University/ College and MBA(Finance) or equivalent from a recognized university (With minimum 1 year of experience in relevant field)
- Desirable: Knowledge of IT applications, virtual meeting platforms and computer skills (MS word, Excel, PowerPoint, Tally, etc.) will be added advantage
- Age Limit : Minimum 21 years and maximum 45 years (Age relaxation as per ICAR/GoI guidelines)
- Duration : Initially for one year from the date of joining and extendable annually to a further duration of two more years (1+1+1) subjected to the requirements of the services of the YP in the Institute and satisfactory performance of the candidate after evaluation by the Director of the Institute after the completion of each year in service.
- Emoluments : Consolidated remuneration of Rs.42,000/- per month

2. Young Professional II (Temporary on contractual basis) (1 position)

- Name of the Project : ICAR-ATARI-FOM Project
- Place of posting : ICAR-Agricultural Technology Application Research Institute (ATARI), CRIDA Campus, Santosh Nagar, Hyderabad-500059
- Qualifications : Essential: M.Sc(Agronomy) or M.Sc(Soil Science)
- Desirable: Knowledge of IT applications, virtual meeting platforms and computer skills (MS word, Excel, PowerPoint, Tally, etc.) will be added advantage
- Age Limit : Minimum 21 years and maximum 45 years (Age relaxation as per ICAR/GoI guidelines)
- Duration : Initially for one year from the date of joining and extendable annually to a further duration of two more years (1+1+1) subjected to the requirements of the services of the YP in the Institute and satisfactory performance of the candidate after evaluation by the Director of the Institute after the completion of each year in service.
- Emoluments : Consolidated remuneration of Rs.42,000/- per month

3. Young Professional I (Temporary on contractual basis) (1 position)

- Name of the Project : ICAR-ATARI-Main - Audit & Accounts Section
- Place of posting : ICAR-Agricultural Technology Application Research Institute (ATARI), CRIDA Campus, Santosh Nagar, Hyderabad-500059
- Nature of duties : Maintenance of Office Records, Registers of TA, Medical, OB, Telephone, Cash Book, 72 KVKs Expenditure and AUC and Other Works in the Audit and Account Section.
- Qualifications : Essential qualifications:
B.Com/BBA/BBS(With minimum 60% Marks) from recognized University/College. (With minimum 1 year of experience in relevant field)
- Desirable:
Knowledge of IT applications, virtual meeting platform and Computer skills (MS Word, Excel, Power Point, Tally etc.) will be added advantage
- Age Limit : Minimum 21 years and maximum 45 years (Age relaxation as per ICAR/GoI guidelines)
- Duration : Initially for one year from the date of joining and extendable annually to a further duration of two more years (1+1+1) subjected to the requirements of the services of the YP in the Institute and satisfactory performance of the candidate after evaluation by the Director of the Institute after the completion of each year in service.
- Emoluments : Consolidated remuneration of Rs.30,000/- per month

4. Young Professional I (Temporary on contractual basis) (1 position)

Name of the Project	: ICAR-ATARI-Main – Director cell
Place of posting	: ICAR-Agricultural Technology Application Research Institute (ATARI), CRIDA Campus, Santosh Nagar, Hyderabad-500059
Nature of duties	: To Compilation, analysis and report writing, preparing worksheets, attending phone calls, documents editors and presentation software and other works assigned by the cell.
Qualifications	: Graduates in Agricultural Sciences/ Horticulture Sciences Desirable: Knowledge in data compilation ,Computer skills (MS Word, Excel) Computer knowledge /experience in worksheets, documents editors and presentation soft ware and other releated works .
Age Limit	: Minimum 21 years and maximum 45 years (Age relaxation as per ICAR/GoI guidelines)
Duration	: Initially for one year from the date of joining and extendable annually to a further duration of two more years (1+1+1) subjected to the requirements of the services of the YP in the Institute and satisfactory performance of the candidate after evaluation by the Director of the Institute after the completion of each year in service.
Emoluments	: Consolidated remuneration of Rs.30,000/- per month

5. Young Professional I (Temporary on contractual basis)

Name of the Project	: ICAR-ATARI-Main – Administration
Place of posting	: ICAR-Agricultural Technology Application Research Institute (ATARI), CRIDA Campus, Santosh Nagar, Hyderabad-500059
Nature of duties	: Knowledge and preparing of Noting and Drafting in Administration matters, Cash and Bills, Stores, Purchase works, KVK Correspondences, Preparing of Affidavits, para wise comments and other related works. Knowledge and experience in e-HRMS, e-Office, PFMS, APAR, Sparrow etc.
Qualifications	: Essential: Graduates with at least 60% marks in Computer Application/ Information Technology/ Computer Science/Artificial Intelligence/Operating Systems/ Software Engineering/Computer Graphics Desirable : Monitoring and maintenance of Network switches, Server, firewall, LAN Internet faults and managed switches in wired and wi-fi network. Experience in Monitoring and general maintenance and experience of all IT Equipment and Office Equipment, Audio Visual Equipment's, Installation of Software's, Knowledge and Experience in technical issues of Hardware and Software applications.
Age Limit	: Minimum 21 years and maximum 45 years (Age relaxation as per ICAR/GoI guidelines)
Duration	: Initially for one year from the date of joining and extendable annually to a further duration of two more years (1+1+1) subjected to the requirements of the services of the YP in the Institute and satisfactory performance of the candidate after evaluation by the Director of the Institute after the completion of each year in service.
Emoluments	: Consolidated remuneration of Rs.30,000/- per month

Date and mode of submitting the applications:

Applications can be downloaded from the website (<https://atari-hyderabad.icar.gov.in>). Filled in application with attested copies of all relevant documents and experience certificates should be handed over in person on the day of the interview before 10.30 am. Originals of the documents of proof must be produced for verification on the day of Interview.

Sd/-
Asstt. Admn. Officer i/c

Terms and Conditions:

1. The candidate shall have to produce the original documents at the time of interview & joining, in case of selection, failing which, the candidature shall be cancelled and no right on the contractual appointment can be claimed for this advertisement.
2. **The positions are purely temporary and will be filled on contractual basis initially a period of one year for Young Professionals.**
3. The contract for Young Professionals may be for three years subjected to the requirement of their services and performance of the candidates. The Director, ICAR- ATARI Hyderabad reserves the right to withdraw the vacancies at any time.
4. The number of positions may increase and decrease depending upon the requirement of Institute.
5. Candidate shall have no right to claim regular appointment at the Institute, as the post is purely contractual and is co-terminus with the project.
6. **Candidate having essential qualifications and submitting duly filled-in proforma along with self- attested copies of certificates only would be allowed to appear in the Walk in Interview.**
7. Concealing of facts or canvassing in any form or misinformation shall lead to disqualification or termination and further action may be initiated against the candidate as deemed fit by the Director, ICAR-ATARI, Hyderabad.
8. **The candidate intending to appear in the Walk-in-interview, if any of his/her near or distant relative is an employee of the ICAR/ATARI, have to declare his/her name, designation, nature of duties, relationship, in advance, before the start of interview to the undersigned in the format provided in Annexure 2.**
9. The selected candidates will have to submit medical fitness certificate and character certificate at the time of joining.
10. No TA/DA/any other expenses will be provided by this Institute to attend the interview.
11. **For leaving the contract in between the stipulated period, he/she shall have to give a minimum of one month notice in advance, to Office work, failing which he/she will have to deposit one month salary with the employer.**
12. His/her headquarter will be at ICAR-ATARI, Zone-X, Hyderabad and he/she will work under the immediate administrative control of the CCPI /Project In-charge / Head of Office of the said project / Scheme and under the overall control of the Director, ICAR-ATARI, Zone-X, Hyderabad. However, he/she may be asked to go on tours anywhere in India to compile/collect data required for the project.
13. The ICAR will not be liable to bear any expenditure on pension contribution/leave salary contribution /Provident Fund, ESI, medical, insurance, etc.
14. Grant of leave, travelling and other allowances is regulated by Indian Council of Agricultural Research (ICAR), New Delhi mutatis mutandis, in accordance with the Project In-charge and supplementary rules and such other rules and orders as issued by the ICAR, New Delhi/Funding Agency from time to time.
15. **The Director, ICAR-ATARI, Zone-X, Hyderabad reserves the right to terminate the contract even before the completion of the project / scheme for which no appeal thereof would be entertained.**
16. The notification is also available at the Institute Website: <https://atari-hyderabad.icar.gov.in/>

Sd/-
Asstt. Admn. Officer i/c

Annexure-2

**ICAR-Agricultural Technology Application Research Institute
CRIDA Campus, Santoshnagar, Hyderabad**

Application for the post of _____

1. Name of the project :
2. Name of the position for which applied :
3. Name of the candidate (IN BLOCK Letters):
4. Gender :
5. Father's name :
6. Mother's name :
7. Spouse's name (if applicable) :
8. Date of Birth :
9. Full communication address (including Name & Pin code):

Photo

10. Category (GEN/SC/ST/OBC/PH) :
11. Email ID :
12. Telephone/Mobile No. :

13. Education/Technical/ Professional Qualifications: (Attach attested copies of certificates)

Examination	Degree	Board/ University/ Institution	Subject	Duration of the Course	Mark (%) / Grade / OGPA obtained.
Metric (class X)					
Intermediate (class XII)					
Graduation					
Post Graduation					
Ph.D. (Optional)					
Other qualifications, if any (please specify)					

14. Experience in relevant field (Attach attested copies of certificates)

Position held	Name of the Institute/ Division	Duration (with date)	Name of the PI/ NF, if working in

15. Any other relevant information:

16. Scanned and self-attested copies of documents of proof are attached as required in the advertisement notice.

Declaration

I.....hereby declare that none of my near or distant relatives is an employee of is my near or distant relative and an employee of the (or) Ms/Mr/Dr/ Indian Council of Agricultural Research (ICAR)/Agricultural Technology Application Research Institute (ATARI). If found otherwise and in the event of non-declaring the same as prescribed in the advertisement, my candidature to the interview and my selection to the post be cancelled.

I.....hereby declare that all statements made in the application are true/correct to the best of my knowledge and belief in the event of any information being found false or incorrect, my candidature/appointment may be cancelled without any notice.

Date:

Place:

Signature of the Candidate